

ADMINISTRATIVE REGULATION

AR 713-001

(Previously AR-6-85-0009)

SUBJECT: PER DIEM RATES FOR EMPLOYEES/BOARD MEMBERS OF CLACKAMAS COMMUNITY COLLEGE

Beginning January 1, 2006 per diem rates have been assigned as follows:

Breakfast	\$11.00
Lunch	\$13.00
Dinner	\$25.00
Lodging	\$93.00
Mileage	\$.48 1/2

The college will use per diem rates as established by Federal guidelines issued for the Portland metro area. If travel is in other areas of the United States, the per diem rates for those areas are used.

Note: The rate of mileage for employees/board members will be the current IRS approved rate. This rate is approved by the IRS January of each year. If large fluctuations in fuel costs occur the IRS will often adjust rates mid-year.

Note: Federal per diem rates are issued October of each year and will be adjusted accordingly.